

# ABC Translation

## *Carbon Reduction Plan*

*1<sup>st</sup> February 2025*

## Commitment to achieving Net Zero

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ABC Translation is committed to achieving **Net Zero emissions by 31 December 2050**, in line with UK Government targets and international sustainability goals.



### **Baseline Emissions Footprint**

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions serve as a reference point against which future reductions can be measured.

**Baseline Year: 2024**

**Additional Details:** As this is our first Carbon Reduction Plan, we have established 2024 as our baseline year. Below is a screenshot of our Greenhouse Gas full emissions report, ensuring that all Scope 1, Scope 2, and relevant Scope 3 emissions are accounted for in accordance with the GHG Reporting Protocol.

# Baseline year emissions:

Greenhouse Gas (GHG) report - ABC Translation

Once all tabs are complete, this page provides the estimated GHG emissions generated by your organisation's activities over the period included.

Scope	Scope category	Category name	kgCO2e
Scope 1	1.1	Fuel	2,001
Scope 1	1.2	Company Transport	0
Scope 1	1.3	Fugitive GHGs	0
Scope 2	2	Electricity / Heat & Steam	15
Scope 3	3.1	Purchased Goods & Services	0
Scope 3	3.2	Capital Goods & Services	0
Scope 3	3.3	Fuel- and energy-related activities	634
Scope 3	3.4	Upstream transportation and distribution	0
Scope 3	3.5	Waste generated in operations / water used in operations	38
Scope 3	3.6	Business travel	0
Scope 3	3.7	Employee commuting & remote working	2,772
Scope 3	3.8	Upstream leased assets	0
Scope 3	3.9	Downstream transportation and distribution	0
Biogenic	Biogenic	Outside of scopes (biogenic emissions)	125
Scope 1			2,001
Scope 2			15
Scope 3			3,445
Biogenic			125
<b>Total</b>			<b>5,586</b>

Category	Value (kgCO2e)	Percentage
Biogenic	125	2.2%
Scope 1	2,001	35.8%
Scope 2	15	0.3%
Scope 3	3,445	49.6%
Biogenic	125	11.4%
Total	5,586	0.7%

Note all calculations are expressed in kgCO2e (GWP100), calculated utilising emission factors and methodology according to the source cited for each calculation. All values are estimates based on the best publicly available emission factors - see each tab for more details and the [Data & Methodology](#) tab for links to all sources used and a description of the methodology behind each.

# Reporting Year: 2025:

Greenhouse Gas (GHG) report - ABC Translation

Once all tabs are complete, this page provides the estimated GHG emissions generated by your organisation's activities over the period included.

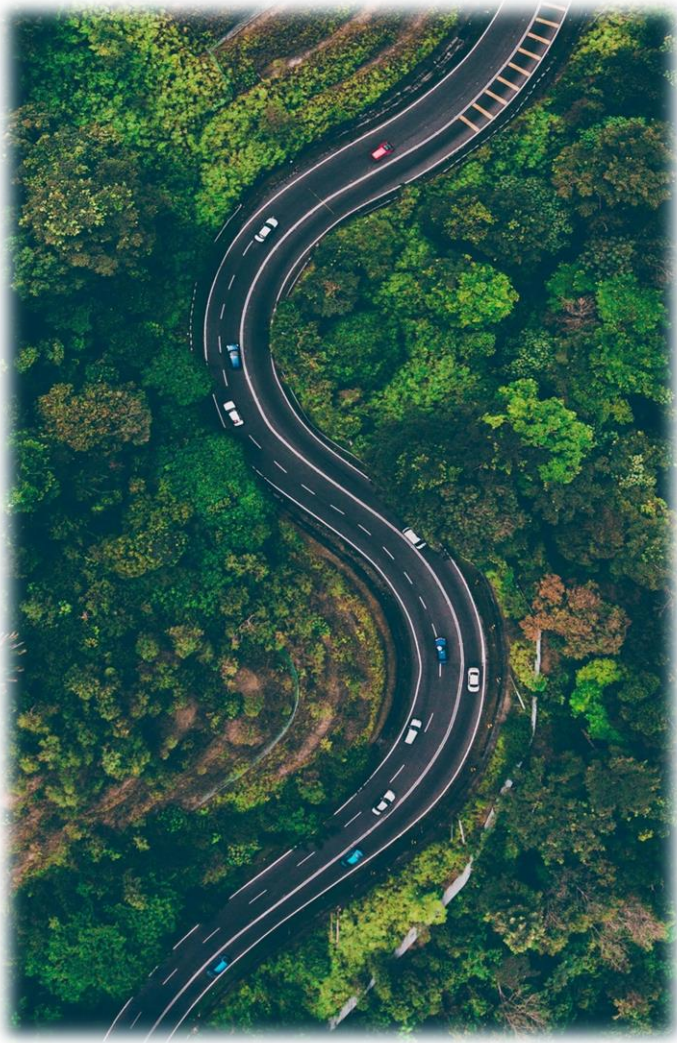
Scope	Scope category	Category name	kgCO2e
Scope 1	1.1	Fuel	163
Scope 1	1.2	Company Transport	0
Scope 1	1.3	Fugitive GHGs	0
Scope 2	2	Electricity / Heat & Steam	1
Scope 3	3.1	Purchased Goods & Services	0
Scope 3	3.2	Capital Goods & Services	0
Scope 3	3.3	Fuel- and energy-related activities	51
Scope 3	3.4	Upstream transportation and distribution	0
Scope 3	3.5	Waste generated in operations / water used in operations	3
Scope 3	3.6	Business travel	0
Scope 3	3.7	Employee commuting & remote working	224
Scope 3	3.8	Upstream leased assets	0
Scope 3	3.9	Downstream transportation and distribution	0
Biogenic	Biogenic	Outside of scopes (biogenic emissions)	10
Scope 1			163
Scope 2			1
Scope 3			278
Biogenic			10
<b>Total</b>			<b>453</b>

Category	Value (kgCO2e)	Percentage
Biogenic	10	2.2%
Scope 1	163	36.1%
Scope 2	1	0.3%
Scope 3	278	49.5%
Biogenic	10	11.3%
Total	453	0.7%

Note all calculations are expressed in kgCO2e (GWP100), calculated utilising emission factors and methodology according to the source cited for each calculation. All values are estimates based on the best publicly available emission factors - see each tab for more details and the [Data & Methodology](#) tab for links to all sources used and a description of the methodology behind each.

Above is the same report for January 2025. ABC Translation will report annually, with our reporting year end **no more than 12 months from the date of the Framework Agreement commencement**, ensuring compliance with government standards.





## Emissions Reduction Targets

To continue progressing toward **Net Zero by 2050**, we have adopted the following carbon reduction targets:

We project that carbon emissions will decrease over the next **five years** to **5197 tCO<sub>2</sub>e by 2029**—a reduction of **6.96%**.



Our long-term goal is to progressively reduce emissions in line with industry benchmarks.



Progress against these targets will be reviewed annually and reflected in our emissions reporting.



## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

Since establishing our baseline in 2024, ABC Translation has implemented several **environmental management measures** to reduce our carbon footprint, including:

- **Energy Efficiency:** Adoption of energy-efficient office equipment.
- **Paperless Operations:** Transition to digital document processing to minimise paper waste.
- **Sustainable Travel Policy:** Encouraging virtual meetings to reduce travel emissions and promoting public transport.
- **Eco-Friendly Procurement:** Partnering with suppliers that demonstrate sustainability commitments.

These initiatives have resulted in a reduction of **327 tCO<sub>2</sub>e**, representing an **5.85% decrease** from our baseline year.

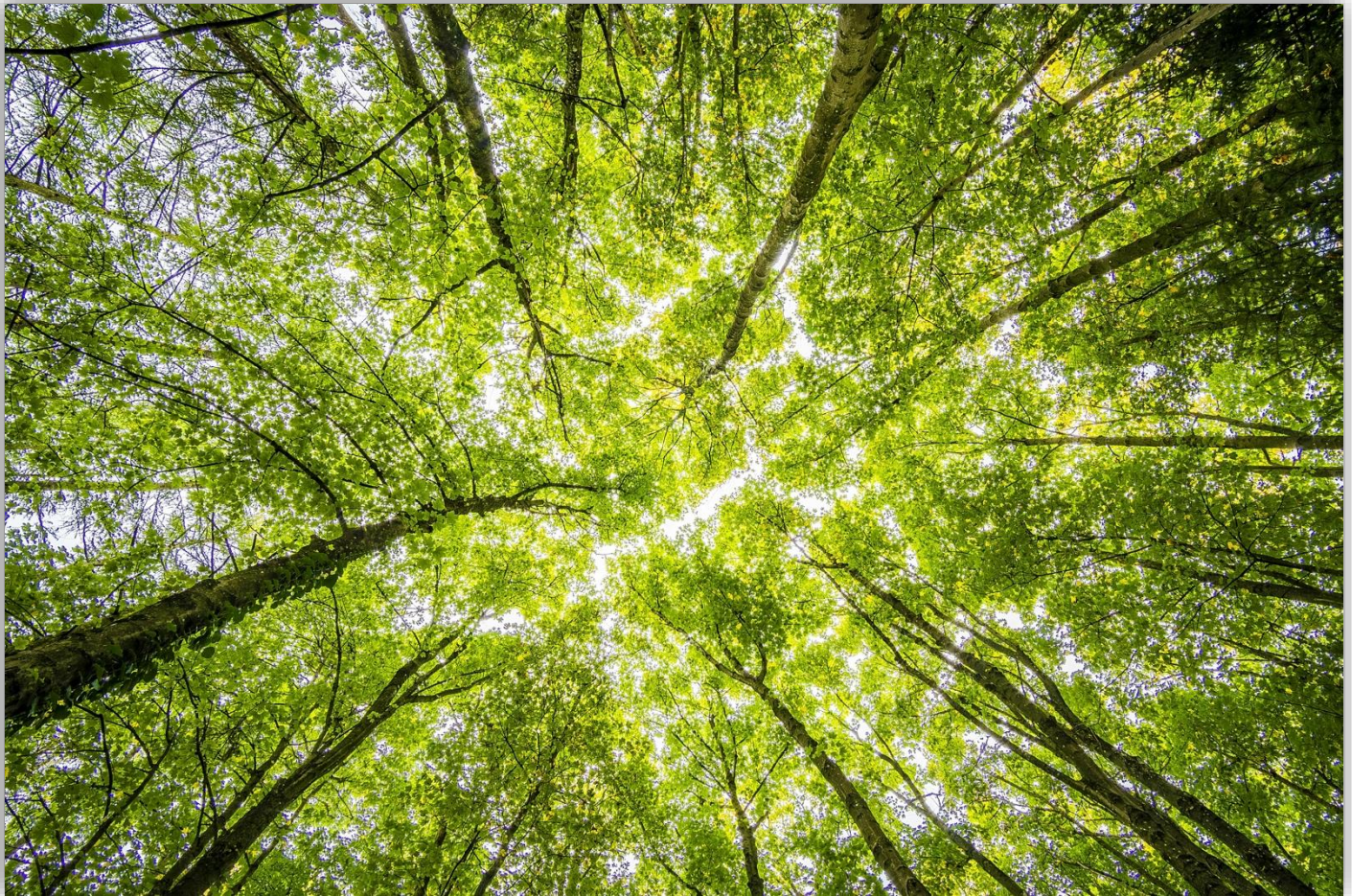




## Future Carbon Reduction Initiatives

To further reduce emissions, ABC Translation plans to implement additional measures such as:

- **Switching to 100% renewable energy sources for office operations.**
- **Electrifying our transportation methods and further reducing business travel emissions.**
- **Improving where possible, through expansion, the current waste reduction and recycling programme.**



## Declaration and Sign-Off

This Carbon Reduction Plan has been completed in accordance with **PPN 06/21**, associated guidance, and the standard reporting framework for Carbon Reduction Plans.

Emissions have been reported in line with:

- **The GHG Reporting Protocol corporate standard (GHG Protocol).**
- **The UK Government's carbon reporting conversion factors** for company reporting.
- **The SECR (Streamlined Energy and Carbon Reporting) requirements** for Scope 1 and 2 emissions.
- A required subset of **Scope 3 emissions**, aligned with the **Corporate Value Chain (Scope 3) Standard**.

This Carbon Reduction Plan has been **reviewed and approved by the Board of Directors** at ABC Translation.

**Signed on behalf of ABC Translation:**

**David Richerataux, CEO**

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**Date:** 1<sup>st</sup> February 2025

